

ELECTRONIC MEMORANDUM

TO: Human Resources Directors

FROM: Sam Wilkins

DATE: May 27, 2008

SUBJECT: NEOGOV Training Address Change

On **Thursday, May 29th**, NEOGOV will be upgrading the Training environment infrastructure to better serve our customers. The website addresses for the Training environment will be changing. The numeric addresses (e.g., 69.225.112.10) will be replaced as outlined below. Your username and password will remain the same. The links for Production will also remain the same.

Please make a note of these changes which will be going into effect on May 29th:

TRAINING ENVIRONMENT ADDRESS CHANGES:

NEOGOV Home Page: <http://training.neogov.com>

If you have any questions, please contact Terra Ellerbe at 803-734-4418 or tellerbe@ohr.sc.gov.